

**New York State Association of City and Village Clerks
Executive Committee Meeting
Saratoga Hilton, Saratoga Springs, New York
Monday, September 16, 2019**

Executive Committee Members Present:

President Paula DiSanto
1st Vice President Joseph Scalero
Director Angela Arasim
Director Elizabeth Dreaper
Secretary Tamara Bonomo
Treasurer Daniel Borchert

Excused Member:

2nd Vice President Cheryl Cook

Invited Committee Members:

NYSACVC Advisors: Kathie Montigelli and Brenda McConnell

President DiSanto called the meeting to order at 3:17 p.m.

Secretary's Report:

Secretary Bonomo submitted the minutes of the April 26, 2019 Executive Committee meeting to the Board for review and approval. A motion was made by Director Arasim to approve the minutes of the above stated meeting as written. The motion was seconded by 1st Vice President Scalero and carried unanimously.

Treasurer's Report:

Treasurer Borchert reviewed the proposed 2019-2020 budget. Among several comments, he noted that there has been an increase in membership; he has budgeted \$30,000 in proposed revenues; he has taken out \$4,500 from the obsolete Bulletin line item and added a new line item of \$2,000 for the Clerks Institute. He additionally noted that there will be \$2,000 rolled over to next years budget as start up money for the Clerks Institute.

Secretary Bonomo made a motion to authorize the submission of the proposed 2019-2020 budget to the membership at the annual meeting for approval. The motion was seconded by Director Arasim and carried unanimously.

Treasurer Borchert submitted the financial report up to and including September 10, 2019 for the Boards review and approval. A motion was made by Director Arasim to approve the submitted Treasurer's report, subject to further audit. The motion was seconded by 1st Vice President Scalero and carried unanimously.

President DiSanto conveyed that she received a letter of resignation from Director Robert Juliano. Therefore, a motion was made by Director Arasim to accept his letter of resignation, with regret. The motion was seconded by Secretary Bonomo and carried.

President DiSanto informed the Board that she appointed Elizabeth Dreaper, Village of Dobbs Ferry, to replace Robert Juliano as Director.

The Board reviewed the agenda for the upcoming annual meeting.

A motion was made by Treasurer Borchert to adjourn at 4:00 p.m. The motion was seconded by Director Arasim and carried.

Respectfully Submitted,

Tamara Bonomo, CMC, RMC
Secretary
New York State Association of City and Village Clerks